

## **MEETING MINUTES**

### **Augusta Regional Sewer Authority**

**Date: January 11, 2022**

Members present for the meeting as follows:

Randal Smith  
Gary Norris  
Tom Malone  
John Scott  
Greg Mains

#### **Secretary Report**

Minutes for the December 2, 2021 special meeting was approved upon unanimous vote after motion by Tom Malone, and second by Gary Norris.

#### **Old Business**

Discussion about project construction and BP Pipeline property owner releases. No action taken.

#### **New Business**

Tentative startup for the WWTP is January 19<sup>th</sup>.

We will have an annual meeting to discuss sewer rates. This meeting will include board members and 1 additional member from the County, Augusta, and Brooksville. The first meeting will take place in February.

We reviewed Kevin Cornette coming on board to oversee the day to day operations, general management.

Discussions around the purchasing policy and how to pay monthly bills. Kevin will also perform the bookkeeping and everything will be completed through the treasurer. Anything over \$20,000 we have to bid out since we are a governmental entity.

Motion by Greg Mains to add Kevin Cornette to the bank account to be a signature to the bank accounts. Second by Tom Malone. Motion passed by unanimous vote.

Motion by Gary Norris to approve the purchasing policy and give Chad Clark a limit of \$1,000 to spend without prior approval. \$1,000 to \$10,000 will require approval from the Board Chairman. Anything over \$10,000 will require board approval. Second by John Scott. Motion passed by unanimous vote.

#### **Other Business**

WWTP address is 2140 Brooksville-Chatham Rd., Brooksville, Kentucky 41004.

We will discuss the Capitalization Depreciation Policy next month.

The pump station lights are surprisingly bright and we will work on getting that resolved to minimize the light pollution.


**Public Comment**

No action was taken during public comment.

**Adjournment**

Motion to adjourn by Gary Norris and second by Tom Malone. Passed by unanimous vote.

**I certify this to be a true and exact copy of the minutes of the January 11, 2022 ARSA meeting.**

Chairman   
Randal Smith

Date 2-8-22

Secretary   
Gary Norris

Date 2-8-22